

Town of Pierceton
Special Meeting Minutes
Pierceton Community Building
October 12, 2023 @ 2:00 pm

Purpose of Meeting

To review policies to be in the new employee handbook.

Present

Council members Matt Brubaker and Janet Castle. Clerk-Treasurer Myra Mast. Town Attorney Tammy Keirn. Town Marshal Jim Bumbaugh, Town Superintendent Casey Boggs.

Discussion and Approval for the Handbook

- All benefits other than medical, dental, vision and life will begin for new full-time employees after 90 days from the date of hire.
- Election Day will be removed as a holiday.
- Random drug testing will not be included in the handbook.
- Casey will adjust the current time sheet to include time in and time out to satisfy the SBOA requirements.
- The police department will remain on an 80-hour work period as non-exempt.

Other Business Discussed and Approved

- Tom Barker motioned to dismiss the balance owed by Fred Kyles for a mortgage owned by the Town of Pierceton serviced by Housing Opportunities of Warsaw (now known as Housing for Hope, Inc.) for a program providing home repairs for low-income residents.
- Attorney Tammy Keirn was contacted by the Warsaw Police Department who currently employs past PPD officer Ryan Piper. The Warsaw PD will pay Piper's contract in full minus the attorney fees which estimated to be \$2000. Council voted to waive the fees and accept the \$20,000 payment in two payments, half in December 2023 and the other around the middle of January 2024.
- Council approved a quote from White Crane Cleaning Service to clean the Senior Center Restrooms twice a month and the Community Building once a month. The total monthly cost \$205.
- Discussion on the fire services.
 - What is fair market rental value on the fire station?
 - Can the rent be reduced for next year since the town will not be paying anything to the township for fire services?

- Township should pay for water used for fires outside the town limits as property taxes from town residents pay for the hydrants which would pay for any fires in town limits.

Adjournment

There being no further business to come before the Council, by a motion duly made and seconded, the meeting was adjourned at 3:17 pm.



Council President



Clerk-Treasurer